DEPARTMENT OF EDUCATION

1988

ANNUAL REPORT

FOR THE YEAR ENDING JUNE 30, 1988

The Honourable Lloyd G. MacPhail
Lieutenant Governor of the Province of
Prince Edward Island

May it Please Your Honour,

It is my privilege to present the Annual Report of the Department of Education for the period July 1, 1987 to June 30, 1988.

Respectfully submitted,

BJ Brown

Betty Jean Brown
Minister of Education

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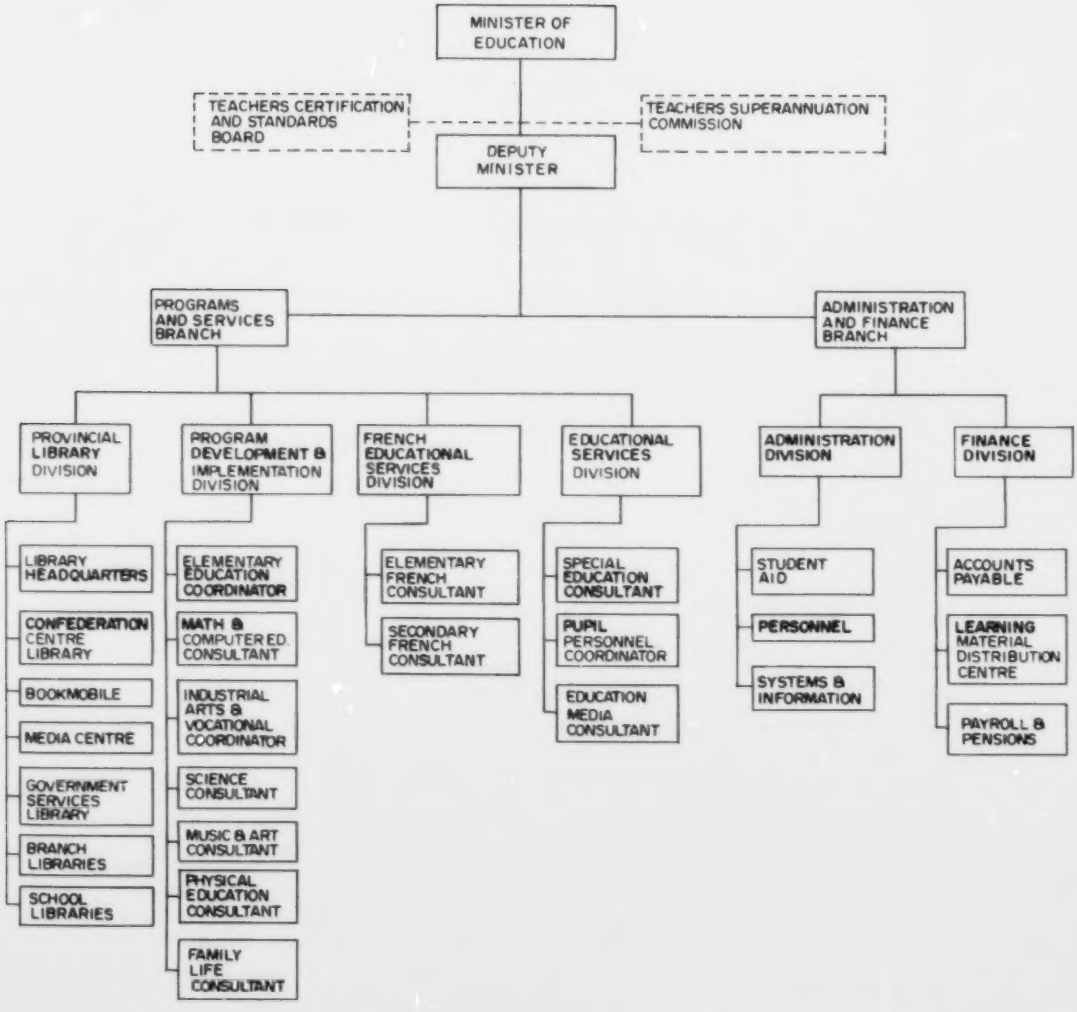
MINISTER OF EDUCATION
TEACHERS CERTIFICATION AND STANDARDS BOARD
TEACHERS SUPERANNUATION COMMISSION
DEPUTY MINISTER
PROGRAMS AND SERVICES BRANCH
ADMINISTRATION AND FINANCE BRANCH
PROVINCIAL LIBRARY DIVISION
PROGRAM DEVELOPMENT & IMPLEMENTATION DIVISION
FRENCH EDUCATIONAL SERVICES DIVISION
EDUCATIONAL SERVICES DIVISION
ADMINISTRATION DIVISION
FINANCE DIVISION
LIBRARY HEADQUARTERS
CONFEDERATION CENTRE LIBRARY
BOOKMOBILE
MEDIA CENTRE
GOVERNMENT SERVICES LIBRARY
BRANCH LIBRARIES
SCHOOL LIBRARIES
ELEMENTARY EDUCATION COORDINATOR
MATH & COMPUTER ED CONSULTANT
INDUSTRIAL ARTS & VOCATIONAL COORDINATOR
SCIENCE CONSULTANT
MUSIC & ART CONSULTANT
PHYSICAL EDUCATION CONSULTANT
FAMILY LIFE CONSULTANT
ELEMENTARY FRENCH CONSULTANT
SECONDARY FRENCH CONSULTANT
SPECIAL EDUCATION CONSULTANT
PUPIL PERSONNEL COORDINATOR
EDUCATION MEDIA CONSULTANT
STUDENT AID
PERSONNEL
SYSTEMS & INFORMATION
ACCOUNTS PAYABLE
LEARNING MATERIAL DISTRIBUTION CENTRE
PAYROLL & PENSIONS

PERSONNEL

As of June 30, 1988

Minister of Education ..... Hon. Betty Jean Brown
Deputy Minister of Education ..... Roger Burke
Administrative Assistant ..... Sandra Lea

PROGRAMS AND SERVICES BRANCH

Chief Director, Programs and Services ..... Tom Rich

Program Development and Implementation Division

Director, Program Development and Implementation ..... Allan Hammond
Elementary Education Co-ordinator,
Social Studies Consultant ..... Eldon Jamieson
Industrial Arts and Vocational Education Co-ordinator ..... Gordon B. Bernard
Music and Art Consultant ..... William Bartlett
Science Consultant ..... Don Norman
Physical Education, Health and Home
Economics Consultant ..... Lyall Huggan
Math and Computer Education Consultant ..... Wayne Denman
Family Life Consultant ..... Isabel Christian

French Educational Services Division

Director, French Educational Services ..... Tilmon Gallant
Elementary French Consultant ..... Marie Arsenault
Secondary French Consultant ..... Bernard Pepin

Educational Services Division

Director, Educational Services ..... Parnell Garland
Special Education Consultant ..... Elinor MacLellan
Pupil Personnel Co-ordinator ..... Margaret Kelly
Education Media Consultant ..... Donna Lavoie

Provincial Library

Provincial Librarian ..... Donald J. Scott
Community Branch Librarian and Bookmobile Services ..... Donald J. Scott
Technical Services Librarian ..... Priscilla Ykelenstam
School Library Consultant ..... Sandra Richardson
Confederation Centre Librarian ..... William F. Masselink
Children's Librarian ..... Karen Litton
Librarian, Government Services Library ..... Nichola Cleaveland
Director of Educational Media ..... William A. Ledwell

ADMINISTRATION AND FINANCE BRANCH

Chief Director, Administration and Finance ..... Gar Andrew

Administrative Services Division

Director of Administration ..... Ronald F. Rice
Management Information Co-ordinator ..... Linda Trenton
Personnel Officer, Student Aid Administrator ..... David MacPherson
Student Aid Officer (Acting) ..... Donald Currie
Personnel Technician ..... Lynda Cameron

Finance Division

Director, Finance ..... Michael Clow
Administrative Officer ..... Wayne E. Schleyer
Accounting Technician ..... Paul Vandergaag
Operation Manager, Learning Material Distribution Centre ..... Reg Arsenault

REPORT OF THE DEPUTY MINISTER

Planning for the Future

In response to a number of studies of the education system on P.E.I., and the need for clearly articulated policy and future program directions, the Department developed a Plan of Action for Education on Prince Edward Island.

Implementation of the Plan is resulting in a number of necessary improvements to education services, including:

- Funding of additional teacher positions for specialized services.
- Strengthening of the Department's capability to provide service through the addition of staff, particularly in language arts and French language education, and through the creation of a French Language Education Services Division.
- Provision of increased funding for capital maintenance and school bus replacement.
- Development of a major school construction program.
- The establishment of committees to develop a set of guidelines for the elementary curriculum.
- Initiation of the development of policies for special education, guidance, and school library services.

French Language Education

In March 1988 the opinion of the P.E.I. Supreme Court on a reference regarding the provision of French language education was delivered. This reference served to clarify the responsibilities of the province in respect to the provision of French language education for those who qualify under Section 23 of the *Canadian Charter of Rights and Freedoms*.

Based on an examination of the Court's opinion, the Department prepared appropriate modifications to the *School Act* to bring them into conformity with the *Charter* and to enable the development of new regulations regarding French language education. These were passed in the spring sitting of the Legislature.

The Minister of Education also announced that the Department would be undertaking the development of a new set of regulations regarding French language education over the next year. In the process of developing these, consultations will be carried out with the French community on the Island and the regional administrative school units.

Information on AIDS

As a result of an agreement among the partners in the educational system, an Ad Hoc Committee on AIDS and the Schools was formed in the fall of 1987. Membership was drawn from the Department of Education, Department of Health and Social Services, Department of Justice, regional school units, School Trustees Association, PEI Teachers' Federation, Canadian Union of Public Employees, and the PEI Home and School Association.

The mandate of the committee was to develop recommendations and supporting documents for the Minister of Education regarding guidelines for the school system on dealing with the question of AIDS and on the distribution of information on AIDS to students, staff, and trustees. The recommendations of the committee were delivered to the Minister in February 1988 and, after consultation with the school units and resulting modification, were accepted by the Minister in May 1988.

Based on the *Public Health Act* and the *School Act*, the Ad Hoc Committee on AIDS produced statements on confidentiality and attendance in school of those infected with the AIDS virus. In addition, the committee produced a protocol on responding to questions from the public and a complete set of guidelines regarding health safety and the proper precautions to take in the school. A draft version of these documents was distributed to all school principals in the late spring and it is the intention of the Department to distribute the complete document to all school staff in the fall of 1988.

Vocational Education

In December 1987 the Minister of Education announced that the Department of Education in cooperation with the Department of Industry would be undertaking a major study of high school and adult vocational education. This study was necessitated because of recent rapid changes in technology, the changing needs of business and industry, and the challenges faced by the two departments in providing appropriate vocational programs.

The study will make recommendations on government policies, areas of need, programs, delivery methods, accessibility, and the administration of programs. Information will be gathered from many sources including public meetings, school tours, and literature in the field. Briefs will be solicited from the public and surveys of students, school staff, and employers will be conducted. A final report is expected in September 1988.

Legislation

The Minister of Education is responsible for the following Acts:

The School Act

The University Act

The Holland College Act

The Teachers Superannuation Act

The Maritime Provinces Higher Education Commission Act

During the 1988 session of the Legislative Assembly amendments were made to four of these acts.

The *School Act* was amended to define the term of office of trustees and to further address the situation of trustee vacancies. It was also amended to allow some students to receive instruction in school units in which their parents are not resident. Part VI of the *School Act* was repealed and replaced with provisions detailing French language educational rights to bring the Act into line with Section 23 of the *Charter of Rights and Freedoms*. The amendments also enable regulation making power respecting French language education. These amendments were proclaimed in force on June 15, 1988.

The *School Act* was also amended through consequential amendments under the *Labour Act*, to bring non-instructional employees under the *Labour Act* and to establish the Education Negotiating Agency for Non-Instructional Personnel. These amendments were proclaimed in force on September 5, 1988.

The *Teachers Superannuation Act* was amended to authorize the Minister of Finance to invest the pension fund in accordance with the investment policy approved by Cabinet. This amendment came into force on May 17, 1988.

The *University Act* was amended to provide for two additional members of the Board of Governors to be elected by the Board members named in the previous subsections of Section 9. It was also amended to provide for election rather than appointment of members of Senate by the Alumni Association and the Board of Governors. These amendments came into force on May 17, 1988.

The *Maritime Provinces Higher Education Commission Act* was amended to change the number of members of the Commission from 16 to 20 (including the Chairman). Another amendment allowed for the appointment of members for less than three years. Finally, it was amended to allow the Commission to continue to act despite vacancies in the membership so long as at least 11 members with at least three drawn from each of the provinces were still in office. These amendments were proclaimed in June 15, 1988.

School Construction

During the 1987-88 year construction continued in the new Kensington Intermediate-Senior High School with completion scheduled for the summer of 1988.

The Minister announced in November 1987 a three phase school construction/renovation program. Included in Phase I were a new elementary school in Tignish, renovation and extension of Birchwood Junior High School in Charlottetown, extensions to Eliot River Elementary School in Cornwall and East Wiltshire Junior High School, renovations and repairs to St. Teresa's Consolidated School and Tracadie Cross Consolidated School and some minor structural repairs to Queen Charlotte Junior High School.

Planning commenced on all projects during the year.

Department Organization

Two major organizational changes took place in the Department of Education during the year. In October 1987 a new division, the French Educational Services Division, was created and on April 1, 1988 the Public Archives was transferred to the Department of Community and Cultural Affairs.

In addition, School Supply branch was renamed the Provincial Learning Material Distribution Centre when it moved from Riverside Drive to renovated facilities at Holland College Royalty Centre Annex.

Appointments

The following appointments were made during the year:

Dr. Parnell Garland was appointed Director of Educational Services.

Tilmon Gallant was appointed Director of the newly created French Educational Services Division (Services pédagogiques en français).

Eldon Jamieson was appointed Co-ordinator of Elementary Education replacing Sterling Stratton who moved to an assistant superintendent position with School Unit 3.

Wayne Denman was appointed Mathematics and Computer Education Consultant and Sr. Marie Arsenault, Elementary French Consultant.

Reg Arsenault was appointed Operation Manager of the Provincial Learning Material Distribution Centre.

Retirements

There were two retirements during the year. David Cox, Co-ordinator of School Supply Services retired after 21 years of service and Katherine Carrier, Branch Librarian at Kensington, retired after 23 years of service.

PROGRAMS AND SERVICES BRANCH

The Programs and Services Branch of the Department consists of four divisions each headed by a director who reports to the Chief Director of Programs and Services. These divisions are: Program Development and Implementation Division, French Educational Services Division, Educational Services Division, and Provincial Library Division.

PROGRAM DEVELOPMENT AND IMPLEMENTATION DIVISION

The Program Development and Implementation Division is responsible for the preparation, implementation and maintenance of all authorized courses in the public schools of Prince Edward Island. In carrying out these responsibilities the Division cooperates with the province's teachers and school boards. The work of the Division results in the publication of various documents including the Program of Studies, the Provincial Learning Material Distribution Centre Requisition Book and numerous curriculum guides and course outlines.

Whenever courses are revised or new courses are introduced, the Division follows a multi-step procedure. At the planning stage the aims and objectives are clarified and suitable instructional materials identified. At the pilot project stage the new or revised course is tried out in a limited number of classrooms. Finally, a new authorization results. At this stage the objectives and curriculum are finalized and the new or revised course is implemented in all schools. At both the pilot project and new authorization stages in-service programs are offered to those who are to teach the courses.

In the school year ending June 30, 1988 the Division sponsored 18 pilot projects and 28 new authorizations. In addition, about 1200 teacher-days of in-service training were provided.

Adjustments to high school graduation requirements, begun in 1985, have now been completed. To graduate in June 1988, students required at least 18, 120-hour course credits, including:

- 5 at grade 12 level, including a first language course in English or French;
- 4 language arts, English and/or French;
- 2 mathematics;
- 2 sciences;
- 2 social studies.

The graduation requirements are slightly different for students with at least eight credits in vocational courses. For such students the minimum of 18 course credits for graduation includes:

- 5 courses at the grade 12 level;
- 8 vocational courses;
- 3 language arts courses including a first language course in English or French at grade 12 level;
- 2 mathematics courses;
- either 2 science and 1 social studies or 1 science and 2 social studies courses.

In order to clarify elementary school education, an Elementary Education Committee has been formed. The Committee has as its task the formulation of statements and policies on the goals, the curriculum, the timetable, and other aspects of elementary education. The Committee, with representation from teachers, administrators, and departmental consultants

has prepared a set of background papers. In the coming school year, there will be an extended series of meetings in schools throughout the province to secure reactions and to reformulate ideas before the report is finalized.

Summarized in the following are reports from the various subject fields for the school year ending June 30, 1988.

Art

An Elementary Art Education Committee has been formed. This committee is to examine the art program in the elementary schools of the province and to make recommendations to the Minister regarding the program and ways in which it might be improved.

Computers in Education

At the senior high level, curriculum revision work has begun for the Computer Literacy programs. In response to technological changes, a total of 88 MS-DOS computers and 22 printers have been supplied to six high schools. It is planned to provide computers to the remaining five high schools next year. A copy of an integrated software package (English or French version) was supplied with each computer. The Computer Curriculum Committee has been activated to review the current program in anticipation that changes will be made for September 1989.

A wide variety of computer software to support various components of the elementary and junior high curriculum has been purchased and is available to teachers on a short term loan basis.

English

In response to requests from teachers, a three-day Junior High English in-service program was held in late August. In addition a further one-day, school-time in-service day was held in April. Student evaluation was the focus of this program.

At the senior high level, the academic and general programs are under revision. This year new programs have been implemented in general English at grade 12 and in academic English at grade 10. In addition, with the revisions in the structure of the senior high program and the changes in graduation requirements, three additional English courses have been added to the provincial program, one at each of the practical, general, and academic levels. All three courses have grade 11 designations.

At the practical level, Life Skills English emphasizes writing, speaking, listening and reading skills as they are used in occupations, in the business of daily life, and in recreation. The second new course is one in the study of media. Intended for general students, it is based upon the language requirements and techniques as they are used in newspapers, periodicals, radio, photojournalism and television. The third course, at the academic level, is one in writing. It provides students with practice in writing for a wider variety of audiences and in a greater array of forms than are possible in the other English courses.

Family Life Education

The Minister has appointed a committee, under the chairmanship of Dr. Thomas Hall, to make recommendations on a comprehensive family life education program. After extensive consultations with community groups, the committee has proposed a program with components at each grade level from 1 - 10 with the possibility of an additional course at grade 12. The program is to be centred around five themes: self-awareness and self acceptance, relating to others, life careers, the environment - natural and social, and human sexuality.

Scope and sequence charts of the courses at each grade level have been prepared, and the review of potential instructional materials has begun. In the coming school year, pilot courses will be launched at grades 1, 6, 8, and 10. In planning for the pilots, special efforts are being made to ensure that parents and other interested citizens have an opportunity to be informed and express opinions on the nature of the program. Parents will be given the opportunity to choose whether their children take part in the human sexuality theme or in an alternative theme.

Health

Schools in Prince Edward Island base instruction on the Healthful Living Program for elementary and junior high levels. The new Health and Family Life program developed by the Provincial Family Life Committee is to be piloted in a number of Island schools. An Elementary Health Committee has been established to evaluate the health component of the elementary curriculum.

Mathematics

Curriculum committees are actively engaged in revising mathematics programs at all levels. A key element in the curriculum deliberations is a recent document on curriculum and evaluation standards in school mathematics published by the National Council of Teachers of Mathematics.

At the elementary level, the curriculum committee has begun to consider the nature of revisions to the existing program. At the junior high level, alternative instructional materials are being reviewed in anticipation of the launching of pilot courses.

At the senior high level, a major revision of the general mathematics program has already commenced, with a pilot course in place for grade 10. The plan is to follow this with a pilot next year in grade 11 and with implementation of the grade 10 course in all schools.

Music

Elementary schools continue to be supplied with material to replace that no longer available. The Elementary Music Curriculum Committee has circulated a proposed guide for the elementary program. The guide is expected to be revised and in place within the next school year.

Secondary level materials are being reviewed to ascertain whether replacements or additions should be made to recommended lists of instrumental method books, supplementary music, and reference books.

Physical Education

The Elementary Physical Education Committee has revised the curriculum and is in the process of developing a new guide. Plans are to have the guide available for schools in September 1989. As part of the curriculum development each school will have access to a complete set of CAHPER Basic Skills Series. A committee has also been established to review Senior High Physical Education curriculum.

Science

A new science program entitled Science Through Expressways is authorized for grades 1 and 2 and currently being piloted at grade 3. This new curriculum provides science activities that are related to the various units in the Language Arts Program. Energy, wildlife,

agriculture, and fire prevention are among the topics included in the program.

The Junior High Science Program includes a significant outdoor education component. For the study of forest communities, ponds, and the coastal environment, a number of study sites have been identified throughout the Island. Teachers may take their students to these sites.

At the high school level, the course Oceanography 621, has been revised.

Social Studies

During the 1987-88 school year, a number of changes have been made in the grades 1 to 12 social studies program. At the elementary level, a new program was authorized in grade 3 and a new program was piloted in grade 2.

The Maritime Studies textbook in grade 9 was implemented in September 1987. Four full-day in-service workshops for all teachers were held and a provincial curriculum guide was developed for Part 1 of the program. The teachers who piloted the Maritime Studies program and the members of the Junior High Social Studies Committee are to be commended for the high quality of the in-service program. Work is progressing on a number of supplementary resource materials for the new program. In addition to the changes at grade 9, a new grade 7 geography program has been piloted.

At the senior high level, a new grade 10 Practical Social Studies program was piloted and a number of workshops for senior high social studies teachers were held. Planning sessions were held to develop pilot materials for economics and geography programs for the 1988-89 school year.

Vocational Programs

During the year the Program Development and Implementation Division supported new program authorizations in Business Information Processing, Co-operative Education and Computer Awareness.

The Division provided teacher in-service training sessions and workshops in the areas of business education, industrial and co-operative education.

The Division, in co-operation with Holland College and the Department of Industry, maintains a number of program advisory committees. These committees include representatives from business and industry who help ensure that vocational programs are relevant to and compatible with current trend and developments.

FRENCH EDUCATIONAL SERVICES DIVISION

A French Educational Services Division was established in October 1987 with responsibility for the preparation, piloting and authorization of all courses in French first language, Early and Late French Immersion, as well as core French. These tasks are accomplished in cooperation with French Coordinators and teachers of French within the school units of the province.

During the past school year the Division was involved in the development and delivery of 8 pilot programs and 14 new authorizations. A grade 11 law course as well as an economics course at grade 12 level were piloted in French Immersion. The major new authorizations were in grades 4, 5 and 6 health and science for French and French Immersion students, as well as ancient history in grade 10 and core French at junior high school level.

The Division is also responsible for the administration of the Official Languages in Education Bilateral Agreement which the Province has entered into with the federal Department of Secretary of State. Some of the projects undertaken as part of this agreement are in the areas of: French Co-ordinators within school units, up-dates of French school library collections, French Immersion summer camps, a French extension program at the University of Prince Edward Island and a French teacher resource centre.

A number of projects are supported by the Division and are being developed under the Maritime Provinces Education Foundation. The major project which was developed during the current year was the grade 9 manual of Maritime studies, "Les Maritimes - Trois Provinces à Découvrir."

Teacher bursary programs, as well as a French teacher sabbatical program, were also provided during the year to assist teachers of French to continue their professional development.

EDUCATIONAL SERVICES

The Educational Services Division is responsible for Pupil Personnel Services including Guidance and Testing, Special Education Services and Media Services. The Division's responsibilities include general consulting in these areas along with the provision of standardized testing services, classes for pupils with certain types of handicaps and media production services.

During the year, Division staff developed policy proposals on guidance and counselling and special education. These proposals were distributed to regional school boards and other interested groups for comment. The proposals will be revised as a result of this consultation process.

PUPIL PERSONNEL SERVICES

Through the Pupil Personnel Coordinator services are provided in three areas: Guidance and Counselling, the Provincial Testing Program, and the General Educational Development (GED) testing program. These services are designed to develop comprehensive guidance and counselling programs and to coordinate services to pupils provided by various provincial departments and related private agencies. A province-wide academic testing program is carried out each year in grades 3, 6 and 9. We also offer specialized testing for adults desiring a high school equivalency certificate through the GED program.

Guidance and Counselling Services

The Pupil Personnel Coordinator provides a liaison between the Department of Education and the PEI Guidance and Counselling Association and the Canadian Guidance and Counselling Association as well as the American Association on Counselling and Development. Through these associations the province is able to keep in touch with national and international trends in the area of guidance services and counselling techniques. There is also a close liaison between the Pupil Personnel Coordinator and the coordinators of guidance services in the school units.

Other functions of the Coordinator are: consultation with school counsellors, assisting in the planning and evaluation of programs, providing resource materials and information on new trends, conferences and current literature, distributing career materials, coordinating Career Week, and promoting in-service training and professional development programs for counsellors.

The computerized career information service CHOICES (Computerized Heuristic Occupational Information and Career Exploration System) is an integral part of the guidance program in all high schools. An intensive update in-service session is held each year for counsellors in preparation for the use of CHOICES. Both school staff and administrators consider CHOICES not only an effective tool but a necessary part of a comprehensive career guidance program for senior high schools. It is not regarded either as a substitute or replacement for personnel or program.

Provincial Testing Program

The Canadian Test of Basic Skills was used in the provincial testing program in October 1987 and March 1988. The following numbers of students participated in the testing program:

Grade 9 - 1920
Grade 6 - 1850
Grade 3 - 1876
5646

This was a decrease of 37 students from the 1986-87 testing program. Testing materials and scoring services are provided by the Department of Education.

General Educational Development

This program has been in effect in P.E.I. since 1971. The tests of General Educational Development (GED) provide an opportunity for adults to obtain their High School Equivalency Certificate. The attainment of the GED certificate has made it possible for the candidates to have a sense of personal satisfaction as well as professional and academic opportunities.

The GED TV series continues to be a valuable tool for preparation for the GED testing program. The two sets of preparation tapes are in constant use throughout the province.

GENERAL EDUCATIONAL DEVELOPMENT EXAMINATIONS

Number of Certificates Issued

	GRADES				
July 1 - June 30	**9**	**10**	**11**	**12**	**Total**
1971 - 1981 (1st Ten Years)	63	95	406	2,573	3,137
1981 - 1982	13	32	28	283	356
1982 - 1983	16	19	21	194	250
1983 - 1984	16	20	15	145	196
1984 - 1985	7	17	14	127	165
1985 - 1986	7	13	18	119	157
1986 - 1987	6	19	19	135	179
1987 - 1988	14	8	22	124	168
TOTALS	142	223	543	3,700	4,608

SPECIAL EDUCATION SERVICES

Through the Special Education Consultant, services are provided to students and schools in three areas: special classes for the handicapped, tutoring and residential programs, and special education curriculum support. Funding for Child Development teachers for mentally and physically handicapped students and Resource Program teachers

for students with learning difficulties is provided apart from the regular staffing formula. In addition, access to and the coordination of residential and other programs provided through the Atlantic Provinces Special Education Authority is offered.

These services provide a comprehensive program for meeting the special needs of disabled and handicapped students.

Special Classes

Classes for hearing impaired and emotionally/behaviorally disturbed children and youth are administered directly by the Department of Education.

Elementary level classes for hearing impaired students are located in St. Jean School while the older students are in Stonepark Junior High School, and, for the first time, a small class was located at Charlottetown Rural. The school provides an auditory/oral program with academics in a continuous progress model. When students progress to the point where they are able to be intergrated into regular classes, the school provides support services to them. As well, those students who may have some hearing impairment but have always been maintained in regular classes receive support. The staff of the School for the Hearing Impaired provides a parent guidance program which involves both parents and pre-schoolers on a regular basis. Audiological services are also provided by the school.

Adolescents who suffer from behavioral/emotional disorders are provided with a school program while they are in treatment in the Adolescent Unit at Hillsborough Hospital. Two teachers provide this program. During the year, 17 students received educational services in this program.

Tutoring and Residential Programs

Tutoring is provided at home or in hospital to students who are unable to attend school due to sickness, accident, etc. Forty-two students used this service during the 1987-1988 school year for a total of 1834 hours.

The Department of Education provides for the education of some handicapped children through grants made to the Atlantic Provinces Special Education Authority (APSEA).

During the year, six students were in attendance at the Atlantic Provinces Resource Centre for the Hearing Handicapped in Amherst, Nova Scotia, while seven students attended the Sir Frederick Fraser School for the Blind in Halifax, Nova Scotia. As well, 43 visually handicapped children, the majority of whom attend class in their own schools, were assisted through itinerant and tutoring services.

Staff Resources

A total of 54 Child Development teachers and 65.4 teacher assistants were funded above the ratio to school units during the 1987-1988 school year. These teachers and assistants provided services to approximately 500 mentally and physically handicapped students in the schools. A total of 39 Resource Program teachers were funded above the ratio to provide programs for students experiencing learning difficulties. This represented an increase of 13 teachers and 18.4 assistants funded by the Department for special education.

During the 1987-88 year, the special project to provide services to severely language-reading disabled students attending resource room programs in Unit 2 was continued under the direction of Mrs. K. MacPhee. As well, all grade one students in Unit 2 were tested and those who displayed a tendency toward an impairment in auditory processing ability were provided with special sessions of remediation by resource teachers using the Association Method.

MEDIA SERVICES

The Media Consultant works cooperatively with Department of Education personnel, the school units, schools and other government departments and agencies in integrating audio-visual resources into the curriculum.

Service to these groups involves coordinating the identification, evaluation, acquisition and distribution of audio-visual resources as well as some assistance in selecting equipment for school use.

Negotiation of duplication rights, renewals, and arrangements for duplication of programs for schools are coordinated through the Media Services section.

Media Services works closely with Media Centre personnel and curriculum consultants in promoting effective use of the new materials. Based on needs identified by curriculum consultants, Media Services also carried out in-house production, some of which involves joint provincial media projects undertaken with the Council of Maritime Premiers and the Council of Ministers of Education.

Acquisition

Media Services maintains current information on producers and distributors of educational media. Previews are brought in and purchase recommendations are made according to specific curriculum needs.

In 1987-1988 Media Services purchased duplication rights to several new video series. The remainder of the funds went into renewing rights to keep popular series in circulation. A number of new productions became available at nominal cost through cooperation with other agencies, such as the Council of Maritime Premiers. The Maritime Studies Program continued to be an important area for new acquisitions of video series.

During the year the new duplication facility at the Media Center became fully operational and over 2000 duplications were provided to schools.

Production

Media Services collaborated with a number of government departments and agencies to complete and integrate several AV productions into the curriculum throughout the year.

A core video production for Maritime Studies was coordinated through Media Services and a dozen workshops were videotaped for in-service use.

Information and Training

Media Services continues to promote the effective use of educational media by circulating information in the form of newsletters, production tips and resource lists for teacher and consultant use.

A number of workshops were provided for teachers throughout the year. Topics included copyright, the effective use of overhead transparencies and media selection.

Media Services is involved in cataloguing sources of educational computer software. Several software evaluation databases are available for consultation.

In order to up-date figures on the acquisition of 1/2" video recorders and computers in our schools, Media Services conducted a few simple surveys. Results show a three-fold increase in the number of 1/2" video recorders since the last survey done in 1985. This corresponds to the increased demand for school duplications.

A survey on computers showed an increase of 34 percent in the number of computers in Island schools since the last survey done in 1986.

Educational Computing

The high school guidance program CHOICES began a change to a new version of the program using MS-DOS computer equipment in the 1987-88 school year. Six schools were supplied with the new computers and in-service training was provided to counsellors on the new version of the program.

Initial consulting and planning work was also done to prepare for the change-over of high school computer laboratories to MS-DOS equipment. The end of the 1987-88 school year saw the first step in in this program with the purchase of 88 new computers for six high school laboratories.

Media Services is involved in cataloging and disseminating information on educational computer software. Software is brought in for consultants to review and assistance is provided in evaluation. A new set of catalogues containing information from the Council of Ministers of Education Database of Computer Software Information was deposited with each school.

PROVINCIAL LIBRARY

The Provincial Library is directly responsible for the operation of public library services across Prince Edward Island. This includes the Confederation Centre Public Library, the bookmobile service and the branch library service. The branch libraries are operated cooperatively with the local community. Under this arrangement the community provides and maintains the physical facility for the local library. The province provides the staffing and the collections.

The Provincial Library also has a responsibility in the provision of school library services. While school libraries are operated by the school boards, the province supports and encourages their development. A School Library Consultant works directly with the schools to promote the growth and utilization of school libraries. The services of the Technical Services branch are made available to the schools free of charge. The Media Centre operates a film library which focuses most of its services on schools.

This year the Department of Education has been paying special attention to school library services. Five additional school librarian positions have been funded above the regular pupil-teacher ratio. The Department has begun the development of a School Library Policy and a Standards document. These, in conjunction with the new positions, will help ensure the existence of effective school library service in each of the province's schools.

CONFEDERATION CENTRE PUBLIC LIBRARY

The circulation statistics for the year show a decrease of about 5.5 percent at Confederation Centre Public Library. There is no readily apparent reason for this decrease.

Story hours continue to be provided for preschoolers, nursery schools and kindergartens. Library tours were given in the adult section of the Library. The Library also participated in the Health Fair in May.

Library staff participated in in-service training sessions on supervision and on team building. Staff changes involved Mrs. Elinor Vass going to the Public Archives on a one

year's secondment as a Historical Resources Officer and reallocation of other staff to fill the vacancy created.

The year was also marked by the acquisition of a microcomputer and printer to assist in the library's office work. This also enabled the library to improve its interlibrary loan service by using electronic mail such as Envoy and by using library networks such as UTLAS and DOBIS. In addition, the library was also involved in developing a five year plan and a complete inventory of the library collection was taken.

BRANCH LIBRARIES

Branch libraries continue to play essential roles in the lives of their communities. Through their services seniors are offered large print books, parents get story books for their preschool children, immigrants borrow books in their native tongue and all age groups are provided with materials to meet their informational and recreational reading needs. In addition to offering reading materials, branch libraries act as community resource centres by providing resources for meetings of community groups, agricultural associations and municipal officials.

In October the branch library system hosted a workshop on Programming for Small Libraries with Ms. Kerri Davis, York Regional Library, Fredericton. Ms. Davis stressed how vital it is that libraries participate in promotional activities and outlined some of her original and innovative programmes designed to attract new library users.

Throughout the year, Branch libraries participated in province-wide promotional activities. A successful summer reading programme offered in English and French was highlighted by Canadian author Tony German's visits to Alberton and Summerside and to a campfire reading at Genchiff Camp. During the Children's Book Festival, Eric Wilson visited Summerside Library and special invitations were extended to preschool children for story times.

The annual Library Week/National Books Festival activities included public readings in Georgetown and St. Peter's with children's author Ian Wallace and in Morell and Montague with Island author Frank Ledwell. During the year, the branch libraries also hosted demonstrations, guest speakers, and handicraft sessions, in addition to author readings.

The branch library system experienced an increased demand for requests and interlibrary loans; however, the circulation decreased slightly. New staff appointments were made in Tignish, Tyne Valley, Saint Peter's, Summerside, Kinkora and Georgetown.

BOOKMOBILE

The bookmobiles provide service to the rural areas of the province and stop at schools, kindergartens, day care centres, senior citizens' residences and other convenient locations in all areas of the province. The bookmobiles are scheduled on a three week rotation, stopping at 155 locations in each cycle. This year circulation was down once again continuing a trend which has been noted for the past several years. The Department was able to increase funding for book purchases this year. It is hoped that this will halt or reverse that trend.

The bookmobile service has generated an increased number of requests and interlibrary loans this year. It is encouraging to see such a development as it is an indication of a growth in awareness of the patrons concerning the value of the service.

Schools continue to be very heavy users of the service with 24 of them on the regular schedule. Children borrow directly for recreational reading and to assist with school work. Teachers and school librarians use the bookmobile service to supplement the school library collections.

Adult patrons continue to take up much of the time and resources of the service. There is a continued strong support from rural residents for the service and a frequently expressed feeling of appreciation of the contribution which the bookmobile makes to rural life.

GOVERNMENT SERVICES LIBRARY

The Government Services Library continues to provide full library service to its many users. Although primarily utilized by provincial government employees, the library also serves federal government employees, members of the business community, and students from the University of Prince Edward Island and Holland College. It is able to cater to such a diverse group because of the varied nature of the collection.

Circulation statistics and the number of reference queries and interlibrary loans showed a slight increase over the previous year. The heaviest use of the library's resources continues to be in the area of periodicals (which are routed throughout government departments) and Statistics Canada publications. The first series of publications from the 1986 census has been received and is in high demand.

Several projects were completed this year. Periodicals stored at the Confederation Centre Public Library were rearranged so as to facilitate access. Federal government documents previously stored at Confederation Centre Public Library were returned to the Government Services Library and interfiled into the federal depository collection.

A long term project was begun as the librarian started to weed the collection, withdrawing outdated materials and analyzing the collection for strengths and weaknesses. It is expected that this effort will take 2-3 years. A welcome addition to the library was a computer which is used to do interlibrary loan transactions. Previously, the librarian had access to a computer located elsewhere in the Department of Education.

SCHOOL LIBRARY CONSULTANT

The 1987-88 school year was marked by increased activity in school libraries. For the first time in a decade the University of Prince Edward Island offered a course relating to school libraries in the summer of 1987 with an enrollment of over 40 teachers, teacher-librarians, and principals. In September 1987 five teacher-librarian positions were funded outside the pupil-teacher ratio for the 1987-88 school year. More teacher-librarian positions, more knowledgeable people in these positions, and more interest in school libraries generally led to an increased demand on the School Library Consultant services.

The School Library Consultant acts in an advisory capacity on matters relating to school library programs and services. This involves working with department, board, and school-based staff. Although the demands for information and assistance from school-based staff increased, less time was available for them due to projects and programs that relate to school libraries in the province as a whole. An attempt was made to respond to individual requests and some assistance was given to Kensington Intermediate Senior High School as it underwent an expansion and renovation.

The Consultant worked with the Provincial Librarian to develop a draft School Library Policy and Guidelines statement and draft Standards for School Library Resource Centres in Prince Edward Island. These have been circulated to the school system for comment.

A request to the Department from Unit 3 teacher-librarians to strike a committee to develop a skills continuum for the province led to the re-establishment of a Library Curriculum Committee. The committee worked throughout the year and completed a draft continuum of library/learning skills for grades 1-12. The committee provided input to the University of Prince Edward Island Faculty of Education in two areas, summer courses for

teacher-librarians and the possibility of establishing a diploma program in school librarianship at the university. Much of the consultant's time was devoted to these three projects.

Two issues of the School Library Newsletter were published. Lists of Contexts resources to support the junior high language arts program were updated and an Expressways Supplement was produced to update the resource list for the elementary language arts program. English language reviews of books for senior high schools, received as part of a subscription service, were sent to English senior high schools bimonthly as in the past. Routing professional periodicals to interested teacher-librarians was continued.

Once again the Provincial Library participated in the annual convention of the PEI Teachers' Federation. A display was mounted with an annotated bibliography of titles on view. Also, a brochure outlining the branches and services of the Provincial Library was prepared for distribution.

Bridges/Passerille was the theme for the provincial annual Library Week held in conjunction with the National Book Festival, April 16-23, 1988. A materials package was prepared in cooperation with the PEI School Library Association for distribution to schools, day cares, and kindergartens across the province.

MEDIA CENTRE

There have been significant changes in the character of the Media Centre operations this year caused by the video revolution. First has been the addition of a tape-duplication (dubbing) service. The second is the continued growth in inventory of materials on 1/2 VHS video tape, and the corresponding increase in circulation of video items.

The tape duplication service, previously handled by Audio-Visual Services, Department of Transportation and Public Works, was moved to the Media Centre in the summer of 1987 because the volume of work had increased to the point where Audio-Visual Services was unable to handle the load. At the Media Centre the dubbing service is combined with the task of rewinding, cleaning, inspecting, and repairing 16mm film.

While 16mm film remains the largest item in the inventory, and accounts for most of the bookings with the school population and the non-school clients, holdings of VHS video show a steady increase. A substantial increase in circulation of VHS materials has generated extra bookings.

In addition to the policy of purchasing more items on VHS to satisfy classroom demands, more than 900 of the best National Film Board documentaries have been acquired in VHS format, including more than 500 in English and 400 in French. The National Film Board's video collection is aimed at the home market, but it includes many items that are popular with teachers and students at all levels, including university classes.

The Media Centre continues to exert a positive and influential role in the Island community, sending its materials to all points in the province to accommodate senior citizens, youth groups, public health workers, etc. The Media Centre staff is required almost daily to provide information to clients on film and video materials and also technical data on hardware and software. The Media Centre facility is heavily used by kindergarten and day-care groups, individual researchers, women's groups, and a wide range of community groups and government departments.

Plans for the future include maintaining a good balance of film and video materials, obtaining more titles cleared for duplication to ease the demand on curriculum-related materials, and implementing a computerized inventory and booking system.

TECHNICAL SERVICES

The Technical Services branch provides centralized purchasing, cataloguing, and

processing of books for the public service branches of the Provincial Library. This service is also provided free of charge to those schools which wish to utilize it. This year the Technical Services branch handled 44,000 items, half from Provincial Library and half from schools. This represents a five percent increase over the previous year.

There has also been a change in the nature of the work as schools bring in new books for cataloguing which they have purchased, or bring in old materials as they are attempting to organize their libraries for the first time. This process relieves the school staff of work but makes the operation more labour intensive at Provincial Library. This year the technical services staff were also involved in processing the remaining part of the capital grant order for Morell High School and began that process for the newly renovated Kensington Intermediate Senior High School. This work will continue throughout the next school year.

The cataloguing of French materials is a growing aspect of the work. This year many schools spent additional money on French materials as did the Provincial Library. It was possible to obtain some funding through a special project of the Secretary of State to hire clerical staff to work with the French material. As the emphasis on providing material in French grows in both school and public libraries this activity will continue to increase.

Preparation for the microfiche card catalog continued to be a preoccupation for the Technical Services branch. The Department of Education provided funding for staff to work on this project and Holland College students doing on-the-job training were involved in the work. Samples of the catalog have been produced on paper and while the task has turned out to be more difficult than was originally projected, it is expected to be in place during the next fiscal year.

PROVINCIAL LIBRARY

CIRCULATION and HOLDINGS (April 1 - March 31)

1983-84 to 1987-88

	1983-84	1984-85	1985-86	1986-87	1987-88
Holdings	190,243	193,350	197,648*	207,555	216,880
Volumes Added	9,031	9,112	10,410	12,656	13,341
Volumes Withdrawn	7,098	6,005	6,112	2,749	4,015
Film Holdings	3,539	3,716	3,802	3,819	3,863
Films Added	183	143	89	50	54
Films Withdrawn	6	22	3	33	10
Video Tapes	777	808	952	1,272	2,311
Records	2,200	2,640	2,223	2,280	2,350
Newspapers	38	36	36	36	36
Periodicals	598	495	515	512	562
Circulations (Books and Records)	595,564	591,271	585,114	606,207	580,570
Bookings (16mm films & video tapes)	31,216	26,613	25,094	26,846	34,215

* This figure is established by actual count of book holdings. Using this as a base, inventory figures for previous years have been corrected. These differ from those shown in previous annual reports.

ADMINISTRATION AND FINANCE BRANCH

The Administration and Finance Branch consists of two major components - the Administration Division and the Finance Division.

Within the Administration Division are the following sections: General Administration, Systems and Information, Student Aid Office, Personnel Office, Registrar's Office, and Secretary to the Teachers' Superannuation Commission.

The Finance Division has two units - Finance General, and School Supply.

ADMINISTRATION

The Administration Division provides a variety of services to the education community from its four major sections.

- The Systems and Information Section coordinates the development or modification of departmental computer systems, maintains statistical data on students and teachers, and provides an information service.
- The Student Aid Office provides for the efficient operation of the Canada Student Loan Program and administers the PEI Bursary Program.
- The Registrar's Office functions primarily to administer teacher certification regulations and in addition maintains historic provincial examination records.
- The Personnel Office provides for personnel administration within the Department of Education.

In addition to these major functions, the Division also provides liaison and coordination in a variety of other service areas such as federally funded Official Languages Programs, Teacher Exchange Program, the Interchange on Canadian Studies, the Teachers' Sabbatical Leave Program, the Encounters with Canada Program offered at the Terry Fox Canadian Youth Centre, and the Japanese School Internship Program.

SYSTEMS AND INFORMATION SECTION

The Systems and Information Section serves the Department in four areas:

- to coordinate the development of new computer applications and the maintenance of departmental computer systems;
- to provide a central word processing service;
- to maintain statistical data on students and teachers; and
- to provide a general information service.

The Management Information Co-ordinator works with Department staff to evaluate word processing and data processing needs and assist in the implementation of changes. Contact with the provincial government's centralized Computer Services is coordinated through this position. A redesigned textbook inventory system for the Provincial Learning Materials Distribution Centre became operational in October 1987, but a number of minor modifications were made after that to data entry programs and reports.

Government commenced its overall review of the payroll system for civil service and school board payrolls. In order to ensure that user requirements will be met a steering committee was formed with the Department's Management Information Co-ordinator one of the members. Both the Department of Education and school boards were interviewed to

identify deficiencies in the present payroll system. The concept phase has been completed and the design phase is well underway.

The word processing centre accepts work from all sections of the Department and maintains database applications in addition to the usual word processing assignments. Workload has remained at a level similar to previous years, but the type of work is changing. Most of the Finance Division's applications are now being prepared on microcomputer or terminal; thus bypassing word processing. This slack was taken up by an increase in large projects such as committee reports and conference planning this year.

The Systems and Information Section also has specific responsibility for the collection and compilation of data for students and teachers, such as current and projected enrolments, teacher salaries, certification, and experience levels.

A general information service is provided to the public and educational agencies who are seeking directories, publications and statistics, or inquiring about educational policy and legislation. Preparation of a departmental newsletter to teachers, the annual report of the Department, and various other handouts also fall within this section.

STUDENT AID OFFICE

Canada Student Loans Program

The Canada Student Loans Act came into effect on July 28, 1964. Its purpose is to make financial aid available to needy students who wish to carry on full-time studies at the post-secondary level. Under the plan, the federal government guarantees loans, made by chartered banks and other designated lenders, to students on the basis of Certificates of Eligibility issued by provinces participating in the plan. The federal government carries the cost of interest on these loans while the student continues full-time study and for six months thereafter. The student must assume the responsibility for repayment of the loan after this six-month period.

The maximum amount that may be authorized for a student is $105 per week of study, which is normally $3,360 per academic year or $1680 per semester.

PEI Bursary Program

The PEI Bursary Program is a financial assistance program established in 1969 by the provincial government. The object of the program is to supplement the monies that may be borrowed by needy students through the federal government's Canada Student Loans Program. The maximum bursary available to a student is $1,700 per academic year, or $850 per semester. The procedure for disbursement of funds in effect for 1987-88 is:

1. The first $2,400 of need is Canada Student Loan.
2. The next $1,700 of need is PEI Bursary.
3. The balance of need to the maximum of $105 per week of study allowable is Canada Student Loan.

During the year, the Student Aid section processed and evaluated 2,588 applications for assistance. Of these a total of 2,516 received Canada Student Loan assistance, and 1,613 received P.E.I. Bursary.

Canada Student Loans Part-time Program

The Part-time Program came into effect in 1983-84. Its purpose is to make financial

aid available to needy students who wish to carry on part-time studies at the post-secondary level.

Under the plan, the federal government guarantees loans, made by chartered banks and other designated lenders, to students on the basis of Certificates of Eligibility issued by provinces participating in the plan. Interest charges begin on the effective date of the loan and repayment begins 30 days later. The maximum a student may have outstanding at any one time is $2500.

In 1987-88, 17 students applied for a total expenditure of $10,881.

Canada Student Loans Program - Interest Relief Plan

The Interest Relief Plan came into effect in 1983-84. The purpose of this plan is to pay the interest on full-time and part-time Canada Student Loans on behalf of students who are unable to find work or who are temporarily disabled and consequently experiencing financial hardships. The maximum extension period is 18 months, beyond the normal 6 months of interest-free status.

PERSONNEL SERVICES

The Personnel Section is responsible for all aspects of personnel administration within the Department of Education. Included in these responsibilities is involvement in recruitment and selection of employees, maintenance of personnel records, administration of the *Civil Service Act* and *Regulations*, administration of the collective agreement between the Civil Service Commission and the Union of Public Sector Employees, the establishment of departmental policies and procedures relating to personnel and the provision of guidance and advice to employees on personnel matters.

The Personnel Section also acts as liaison with the Civil Service Commission for purposes of staff development training courses, and personnel service needs.

REGISTRAR'S OFFICE

The Registrar's Office is responsible for administering the Department of Education Regulations governing teacher certification. Examination and evaluation of training programs are conducted to ensure that applicants meet the licensing requirements under academic, vocational or substitute regulations. Statements of professional qualifications are prepared for Island-trained teachers seeking employment elsewhere. The Registrar's Office maintains liaison with school boards and Holland College to ensure current certification and teaching service records are available for all instructional personnel.

The Registrar's Office is also responsible for the maintenance of historic provincial examination results at the grade 8, 10 (Entrance), 11 (Common Examining Board) and 12 (Common Examining Board and Atlantic Provinces Examining Board) levels and the issuing of appropriate transcripts and records of marks as requested.

THREE YEAR COMPARISON OF TEACHING CERTIFICATES ISSUED

1985-86 to 1987-88

Type of Certificate	July 1/85 - June 30/86	July 1/86 - June 30/87	July 1/87 - June 30/88
Interim Academic	159	198	194
Permanent Academic	80	104	104
Vocational	10	11	13
Vocational Letter of Authority	5	5	19

OFFICIAL LANGUAGES PROGRAMS

The Summer Language Bursary Program, funded by the Department of the Secretary of State, coordinated nationally by the Council of Ministers of Education Canada, and administered provincially by the Department of Education provided some 65 Island post-secondary students with an opportunity to study their second official language during a six-week summer immersion course. The courses are offered at over 40 participating universities across Canada and each Island student who participated received a $1,350 bursary. The University of Prince Edward Island, this province's only participating institution, provided spaces for approximately 130 students from across Canada during the summer of 1987.

A parallel program for Island francophone students which enables them to enhance their use and knowledge of their mother tongue and culture is similarly administered and funded.

The part-time Monitor Program, under which some 15 full-time post-secondary students were employed locally, provides French speaking students an opportunity to work part-time in the public schools by acting as teacher assistants in French (immersion and second language) classes for up to eight hours per week. The number of part-time monitors was reduced during 1984-85 so that the number of full-time positions could be increased.

The 'full-time' Monitor Program made seven full-time French speaking teacher assistants available to public schools in this province. Unit 1 which, due to distance from the University of Prince Edward Island, does not receive any part-time monitors, received two full-time positions, and two were also assigned to Units 2 and 4 and one to Unit 5.

The Department of the Secretary of State provided the province with funding for the continuation of the "Bourse de Voyage" Program and the Official Languages Study Fellowship Program. The former is made available to Island official minority language students to assist them in pursuing their post-secondary studies in French outside this province. The latter provides Island post-secondary students with an opportunity to follow a full year of study in a Canadian French language university or college. Approximately six students were accommodated under the "Bourse de Voyage" program with another 35 students having benefited from the Official Languages Study Fellowship Program during the 1987-88 school year.

TEACHERS' SUPERANNUATION COMMISSION

The day-to-day administration of the PEI *Teachers' Superannuation Act* is handled by Administration Division staff. This includes pension and transfer calculations, pension payroll administration and providing information services to superannuates and to teachers about to retire.

NEGOTIATIONS

Administration staff participate on the management teams who negotiate collective agreements for instructional staff as represented by the PEI Teachers' Federation, and non-instructional staff in the administrative support, transportation and property maintenance areas, as represented by the Canadian Union of Public Employees locals 1770, 1145, and 1775.

FINANCE

The Finance Division is responsible for budget analysis, preparation and control, purchasing and accounts payable, inventory control, processing of Regional Administrative Unit payroll and the financial information system (FIS), accounting for Teachers' Superannuation Fund including subsidiary ledgers for investments and individual accounts, and for the operation of the Provincial Learning Material Distribution Center.

Budget Analysis, Preparation and Control

Budget submissions from the seven divisions of the Department, five Regional Administrative (School) Units, Maritime Provinces Higher Education Commission, Student Aid, Atlantic Provinces Special Education Authority, Holland College Vocational High School Division and Atlantic Veterinary College are analysed and consolidated into the total education budget.

The total expenditures for 1987-88 fiscal year were broken down as follows:

General Education	$ 7,570,900
Regional Administrative Units	84,697,200
Post-Secondary	28,624,700
Vocational - Holland College	3,866,900
Total	$124,759,700

Purchasing and Accounts Payable

The Finance Division prepares and/or checks and authorizes all payments for goods, services and grants made by the Department of Education. All purchase requisitions are prepared and files maintained for completion of the transactions.

Regional Administrative Unit FIS and Payroll

The Unit FIS and payroll are processed by the provincial government's centralized Computer Services Division, with Finance Division acting as intermediary between the School Unit and Computer Services for output control and distribution. The Division also administers the Deferred Salary Leave Plan.

Teachers' Superannuation Fund

The Division is responsible for the full accounting function for the Teachers' Superannuation Fund. This includes a computerized subsidiary ledger of all contributors as well as detailed investment ledgers.

Equipment and Furniture Inventory Control

The Division maintains a perpetual inventory system of all department equipment and furniture, controlling inventory by location and by total number.

Provincial Learning Material and Distribution Centre

The Provincial Learning Material and Distribution Centre is a separate section of Finance and is responsible for purchasing all approved learning materials including texts and workbooks for schools in the province. Total expenditure for learning materials in 1987-88 fiscal year was in excess of $1,225,000, including expenditures on minority and second language. Inventories in the central warehouse and in each school are maintained and controlled by a computerized perpetual inventory system.

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Table 1.1

PUBLIC AND PRIVATE SCHOOLS
ELEMENTARY AND SECONDARY ENROLMENT BY SCHOOL AND GRADE
OCTOBER 31, 1987

REGIONAL ADMINISTRATIVE UNIT 1

SCHOOL CODE AND NAME		GRADES													
		1	2	3	4	5	6	7	8	9	10	11	12	Special	Total
113	Westisle Composite High	-	-	-	-	-	-	-	-	-	256	271	257	10	794
122	Hernwood Junior High	-	-	-	-	-	-	147	142	131	-	-	-	9	429
123	M.E. Callaghan Junior High	-	-	-	-	-	-	152	153	145	-	-	-	8	458
130	Tignish Elementary	48	44	46	58	66	63	-	-	-	-	-	-	7	332
131	Alberton Elementary	46	49	48	41	52	45	-	-	-	-	-	-	6	287
132	Bloomfield Elementary	45	38	34	42	28	44	-	-	-	-	-	-	-	231
133	O'Leary Elementary	42	47	37	53	48	46	-	-	-	-	-	-	4	277
134	Ellerslie Elementary	47	37	39	43	64	47	-	-	-	-	-	-	6	283
135	St. Louis Elementary	43	40	39	40	42	57	-	-	-	-	-	-	-	261
	TOTAL UNIT 1	271	255	243	277	300	302	299	295	276	256	271	257	50	3,352

Table 1.1 Continued

REGIONAL ADMINISTRATIVE UNIT 2

SCHOOL CODE AND NAME		GRADES												
		1	2	3	4	5	6	7	8	9	10	11	12	Special	Total
211	Kensington Intermediate/ Senior High	-	-	-	-	-	-	74	64	72	73	88	79	-	450
212	Kinkora Regional High	-	-	-	-	-	-	-	-	49	42	39	59	-	189
215	Three Oaks Senior High	-	-	-	-	-	-	-	-	-	242	312	316	16	886
220	Summerside Intermediate	-	-	-	-	-	-	189	192	174	-	-	-	42	597
221	Athena Consolidated	45	49	46	39	44	53	59	57	53	-	-	-	13	458
222	Miscouche Consolidated	25	13	21	14	27	16	22	29	32	-	-	-	-	199
231	Borden Elementary	26	21	17	21	20	22	21	10	-	-	-	-	-	158
232	Elm Street Elementary	73	63	61	109	94	64	-	-	-	-	-	-	-	464
233	Queen Elizabeth Elementary	52	65	84	61	66	74	-	-	-	-	-	-	-	402
234	Somerset Elementary	30	41	29	33	26	30	35	22	-	-	-	-	-	246
236	Parkside Elementary	47	56	34	59	44	50	-	-	-	-	-	-	42	332
237	Greenfield Elementary	99	97	73	52	55	53	-	-	-	-	-	-	5	434
	TOTAL UNIT 2	397	405	365	388	376	362	400	374	380	357	439	454	118	4,815

Table 1.1 Continued

REGIONAL ADMINISTRATIVE UNIT 3

SCHOOL CODE AND NAME		GRADES												
		1	2	3	4	5	6	7	8	9	10	11	12	Special	Total
310	Charlottetown Rural High	-	-	-	-	-	-	-	-	-	369	332	329	8	1,038
311	Colonel Gray Senior High	-	-	-	-	-	-	-	-	-	269	295	232	-	796
314	Bluefield High	-	-	-	-	-	-	-	-	-	257	288	219	-	764
320	Birchwood Junior High	-	-	-	-	-	-	178	152	188	-	-	-	30	548
321	Queen Charlotte Junior High	-	-	-	-	-	-	141	165	170	-	-	-	-	476
323	Stonepark Junior High	-	-	-	-	-	-	288	299	237	-	-	-	-	824
324	East Wiltshire Junior High	-	-	-	-	-	-	207	178	211	-	-	-	1	597
340	Glen Stewart Elementary	134	137	140	126	144	111	-	-	-	-	-	-	-	792
341	Central Queens Elementary	58	62	58	63	50	48	-	-	-	-	-	-	1	340
342	Eliot River Elementary	169	142	142	149	134	131	-	-	-	-	-	-	7	874
343	L.M. Montgomery Elementary	65	61	61	45	52	50	-	-	-	-	-	-	-	334
344	Fort Augustus Elementary	30	29	27	22	22	28	27	23	29	-	-	-	-	237
345	Englewood School	33	27	25	30	29	23	28	34	25	-	-	-	-	254
346	Parkdale Elementary	34	23	41	33	29	34	-	-	-	-	-	-	4	198
347	Prince Street Elementary	72	62	55	52	73	57	-	-	-	-	-	-	-	371
348	Stella Maris School	18	13	13	17	16	15	38	27	34	-	-	-	-	191
349	Sherwood Elementary	101	86	103	90	102	111	-	-	-	-	-	-	1	594
350	Ecole Francois-Buote	7	4	7	3	3	6	-	-	1	-	-	-	-	31
351	Spring Park Elementary	97	108	111	83	102	81	-	-	-	-	-	-	-	582
352	St. Ann's Elementary	7	6	9	7	8	9	-	-	-	-	-	-	-	46
353	St. Augustine's Elementary	21	9	17	21	9	10	-	-	-	-	-	-	-	87
354	St. Jean Elementary	37	42	31	41	41	39	-	-	-	-	-	-	6	237
355	West Kent Elementary	47	49	42	45	56	54	-	-	-	-	-	-	12	305
356	West Royalty Elementary	23	22	26	17	24	16	-	-	-	-	-	-	-	128
357	Stanhope-Grand Tracadie Elementary	8	6	17	10	19	8	-	-	-	-	-	-	-	68
	TOTAL UNIT 3	961	888	925	854	913	831	907	878	895	895	915	780	70	10,712

Table 1.1 Continued

REGIONAL ADMINISTRATIVE UNIT 4

SCHOOL CODE AND NAME		GRADES													
		1	2	3	4	5	6	7	8	9	10	11	12	Special	Total
410	Montague Junior/Senior High	-	-	-	-	-	-	80	84	225	247	220	251	7	1,114
411	Morell Regional High	-	-	-	-	-	-	-	-	91	85	69	75	7	327
412	Souris Regional High	-	-	-	-	-	-	-	-	84	97	94	105	6	386
440	Belfast Consolidated	26	26	16	24	25	26	20	22	22	-	-	-	-	207
441	Cardigan Consolidated	30	19	23	23	26	20	27	31	-	-	-	-	-	199
442	Dundas Consolidated	18	18	9	14	14	20	16	13	-	-	-	-	-	122
443	Eastern Kings Consolidated	17	18	17	18	20	21	23	18	-	-	-	-	-	152
444	Fortune Consolidated	18	13	5	10	12	13	9	5	-	-	-	-	-	85
445	Georgetown Elementary	16	15	19	13	14	14	16	21	-	-	-	-	-	128
446	Montague Consolidated	78	66	87	89	84	70	-	-	-	-	-	-	21	495
447	Morell Consolidated	24	35	40	37	30	29	37	30	-	-	-	-	14	276
448	Mt. Stewart Consolidated	20	19	13	6	6	17	16	11	-	-	-	-	-	108
449	Rollo Bay Consolidated	23	22	19	20	18	19	23	14	-	-	-	-	-	158
450	Souris Consolidated	42	31	25	42	34	27	31	46	-	-	-	-	5	283
451	Southern Kings Consolidated	41	69	57	51	42	36	50	48	-	-	-	-	-	394
452	St. Peter's Consolidated	11	10	19	9	15	11	15	9	-	-	-	-	-	99
453	St. Teresa's Consolidated	11	9	11	9	6	8	8	6	-	-	-	-	-	68
454	Tracadie Cross Consolidated	15	13	10	16	17	19	17	6	-	-	-	-	-	113
455	Vernon River Consolidated	28	34	33	30	33	26	29	33	24	-	-	-	-	270
	TOTAL UNIT 4	418	417	403	411	396	376	417	397	446	429	383	431	60	4,984

Table 1.1 Continued

REGIONAL AGMINISTRATIVE UNIT 5

SCHOOL CODE AND NAME		GRADES													
		1	2	3	4	5	6	7	8	9	10	11	12	Special	Total
510	Ecole Evangeline	46	47	35	46	46	39	37	37	37	29	40	33	-	472
	TOTAL UNIT 5	46	47	35	46	46	39	37	37	37	29	40	33	-	472

PROVINCIALLY OPERATED SCHOOLS

SCHOOL CODE AND NAME		GRADES													
		1	2	3	4	5	6	7	8	9	10	11	12	Special	Total
680	School for the Hearing Impaired	-	-	-	-	-	-	-	-	-	-	-	-	6	6
	TOTAL	-	-	-	-	-	-	-	-	-	-	-	-	6	6

Table 1.1 Continued

PROVINCIAL VOCATIONAL HIGH SCHOOLS

SCHOOL CODE AND NAME		GRADES													
		1	2	3	4	5	6	7	8	9	10	11	12	Special	Total
791	Holland College Summerside Centre	-	-	-	-	-	-	-	-	-	-	132	-	-	132
891	Holland College Royalty Centre	-	-	-	-	-	-	-	-	-	-	73	27	-	100
	TOTAL	-	-	-	-	-	-	-	-	-	-	205	27	-	232

NOTE: In addition to the 232 students taking the full-time vocational high school program, there are 384 Project Integration students attending vocational high schools half days who are enrolled in one of the other school board administered high schools.

Table 1.1 Continued

PRIVATE SCHOOLS

SCHOOL CODE AND NAME		GRADES													
		1	**2**	**3**	**4**	**5**	**6**	**7**	**8**	**9**	**10**	**11**	**12**	**Special**	**Total**
940	Immanuel Christian School	2	3	4	2	1	1	-	-	-	-	-	-	-	13
970	Grace Christian School	7	5	4	6	5	4	5	5	3	4	1	3	-	52
	TOTAL	9	8	8	8	6	5	5	5	3	4	1	3	-	65

	GRADES													
	1	**2**	**3**	**4**	**5**	**6**	**7**	**8**	**9**	**10**	**11**	**12**	**Special**	**Total**
PROVINCIAL TOTALS	2,102	2,020	1,979	1,984	2,037	1,915	2,065	1,986	2,037	1,970	2,254	1,985	304	24,638

Table 1.2

PUBLIC AND PRIVATE SCHOOLS
ELEMENTARY AND SECONDARY ENROLMENT BY AGE, GRADE AND SEX
OCTOBER 31, 1987

GRADES

	1		2		3		4		5		6		7		8		9		10		11		12		Special		Total		Total
AGE	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	
Under 6	215	201	1	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1	1	217	202	419
6	733	761	186	172	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2	3	921	936	1857
7	60	125	687	747	167	157	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	3	4	917	1033	1950
8	1	4	61	130	674	691	177	158	2	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	4	14	939	997	1936
9	2	-	3	11	93	173	663	631	176	151	-	-	-	-	-	-	-	-	-	-	-	-	-	-	7	20	944	986	1930
10	-	-	1	1	9	13	115	201	695	642	165	134	-	-	-	-	-	-	-	-	-	-	-	-	5	13	990	1004	1994
11	-	-	-	-	-	1	7	31	114	210	632	623	153	148	-	3	-	-	-	-	-	-	-	-	14	16	930	1032	1962
12	-	-	-	-	-	-	-	-	12	28	102	197	621	633	183	137	1	1	-	-	-	-	-	-	10	19	929	1015	1944
13	-	-	-	-	-	-	-	1	1	6	12	46	134	242	590	561	159	138	1	1	-	-	-	-	17	14	914	1008	1922
14	-	-	-	-	-	1	-	-	-	-	1	3	24	68	125	263	622	542	144	127	1	4	-	-	9	18	926	1026	1952
15	-	-	-	-	-	-	-	-	-	-	1	-	5	26	24	74	163	269	617	535	174	110	-	2	5	18	989	1034	2023
16	-	-	-	-	-	-	-	-	-	-	-	-	-	1	6	18	41	79	146	257	619	585	157	112	9	23	978	1075	2053
17	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2	9	8	32	79	149	265	643	479	6	20	839	852	1691
18	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2	3	15	70	102	166	240	3	3	242	363	605
19	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	3	-	4	5	31	31	46	77	1	10	85	123	208
20	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2	1	12	21	11	18	5	2	30	42	72
Over 20	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1	-	44	36	24	10	1	4	70	50	120
TOTALS	1011	1091	959	1061	943	1035	962	1022	1000	1037	913	1002	947	1118	928	1058	998	1039	950	1020	1100	1154	1047	938	102	202	11860	12778	24638

Table 1.3

PUBLIC AND PRIVATE SCHOOLS
ELEMENTARY AND SECONDARY ENROLMENT BY YEAR AND GRADE
1973-74 TO 1987-88

	GRADE													
	1	2	3	4	5	6	7	8	9	10	11	12	SPECIAL	TOTAL
1973 - 74	2149	2421	2452	2822	2751	2822	2792	2506	2653	2271	1872	1411	231	29,153
1974 - 75	2235	2128	2502	2535	2750	2815	2928	2618	2541	2237	2006	1492	208	28,995
1975 - 76	2284	2167	2222	2414	2547	2750	2906	2815	2640	2227	1919	1621	131	28,643
1976 - 77	2186	2245	2187	2230	2432	2558	2892	2821	2729	2343	1922	1662	152	28,359
1977 - 78	2269	2181	2215	2235	2243	2455	2667	2778	2727	2405	2079	1644	156	28,054
1978 - 79	2179	2229	2208	2176	2162	2296	2534	2566	2621	2512	2141	1708	160	27,492
1979 - 80	2056	2176	2236	2163	2179	2208	2389	2368	2411	2527	2249	1892	173	27,027
1980 - 81	2130	2022	2137	2274	2172	2181	2292	2238	2335	2301	2353	2013	236	26,684
1981 - 82	2018	2045	2051	2131	2238	2172	2285	2220	2138	2245	2170	2118	218	26,049
1982 - 83	2094	1966	2004	2044	2097	2235	2219	2201	2115	2087	2259	2042	233	25,596
1983 - 84	2169	1975	2000	2038	2001	2082	2321	2164	2168	2030	2083	2074	251	25,356
1984 - 85	2150	2087	1984	1970	2001	2001	2106	2234	2213	2076	2053	1880	293	25,048
1985 - 86	2146	2012	2070	1933	1983	1976	2055	2093	2198	2093	2139	1856	324	24,878
1986 - 87	2143	2003	1995	2047	1944	1965	2029	2006	2080	2110	2134	1969	348	24,773
1987 - 88	2102	2020	1979	1984	2037	1915	2065	1986	2037	1970	2254	1985	304	24,638

Table 1.4

PUBLIC AND PRIVATE SCHOOLS
COMPARISON OF STUDENT ENROLMENT BY AGE GROUP
OCTOBER 1983 - OCTOBER 1987

AGE	1983	1984	1985	1986	1987
6	1954	1894	1931	1918	1857
7	1948	1990	1914	1929	1950
8	1887	1952	1988	1918	1936
9	1940	1907	1960	1995	1930
10	1932	1941	1910	1957	1994
11	2031	1930	1931	1924	1962
12	2174	2040	1955	1932	1944
13	2153	2168	2032	1951	1922
14	2095	2161	2163	2038	1952
15	2100	2055	2131	2142	2023
16	1977	1993	1951	2030	2053
17	1712	1597	1646	1596	1691

NOTE: Ages 6 to 17 only are included in the table since these represent the modal ages for grades 1 to 12.

Table 1.5

REGIONAL SCHOOL BOARDS
NUMBER OF STUDENTS IN FRENCH SECOND LANGUAGE COURSES
AS A PERCENT OF UNIT AND PROVINCIAL PUBLIC SCHOOL ENROLMENTS BY GRADE
SEPTEMBER 1987

					GRADES				GRADES				GRADES				GRADES	
UNIT		1	2	3	1-3	4	5	6	4-6	7	8	9	7-9	10	11	12	10-12	1-12
1	Number	54	85	189	328	229	263	246	738	282	250	223	755	140	96	62	298	2119
	Percent	19.9	33.3	77.8	42.7	82.7	87.7	81.5	84.0	94.3	84.7	80.8	86.8	54.7	35.4	24.1	38.0	64.2
2	Number	55	66	84	205	316	325	330	971	362	344	351	1057	161	124	114	399	2654
	Percent	13.9	16.3	23.0	17.6	81.4	86.4	91.2	86.2	90.5	92.0	92.5	91.6	45.1	28.2	25.1	31.9	56.5
3	Number	71	79	78	228	713	759	717	2189	667	621	644	1932	441	298	213	952	5301
	Percent	7.4	8.9	8.4	8.2	83.5	83.1	86.3	84.3	73.5	70.7	72.0	72.1	49.3	32.6	27.3	36.8	49.8
4	Number	35	31	71	137	385	360	352	1097	401	364	347	1112	253	129	95	477	2823
	Percent	8.4	7.4	17.6	11.1	93.7	90.9	93.6	92.7	96.2	91.7	77.8	88.3	59.0	33.7	22.0	38.4	57.3
Prov	Number	215	261	422	898	1643	1707	1645	4995	1712	1579	1565	4856	995	647	484	2126	12875
Total	Percent	10.3	13.0	21.4	14.8	83.1	84.0	86.1	84.4	83.1	79.7	76.9	79.9	50.6	28.7	24.4	34.3	53.1

NOTE: French second language courses are provincially authorized from Grades 4 to 12 and do not include those students enrolled in French Immersion classes.

Table 1.6

REGIONAL SCHOOL BOARDS
NUMBER OF STUDENTS IN CLASSES WITH FRENCH AS LANGUAGE OF INSTRUCTION
AS A PERCENTAGE OF PROVINCIAL PUBLIC SCHOOL ENROLMENT BY GRADE
SEPTEMBER 1987

		GRADES												
		1	2	3	4	5	6	7	8	9	10	11	12	Grades 1-12
French/Bilingual Classes	Number	54	51	42	49	49	45	37	37	38	29	40	33	504
	Percent	2.6	2.5	2.1	2.5	2.4	2.4	1.8	1.9	1.9	1.5	1.8	1.7	2.1
French Immersion Classes	Number	326	296	289	285	266	224	306	295	257	251	141	97	3033
	Percent	15.6	14.7	14.7	14.4	13.1	11.7	14.9	14.9	12.6	12.8	6.3	4.9	12.5
Provincial Total	Number	380	347	331	334	315	269	343	332	295	280	181	130	3537
	Percent*	18.2	17.2	16.8	16.9	15.5	14.1	16.7	16.8	14.5	14.2	8.0	6.6	14.6

* Figures may not add due to rounding.

Table 1.7

REGIONAL SCHOOL BOARDS
STUDENT ENROLMENT IN FRENCH SECOND LANGUAGE COURSES
CONVERTED TO FULL-TIME EQUIVALENTS*
AS A PERCENT OF PUBLIC SCHOOL ENROLMENTS BY GRADE

	1985 - 86			1986 - 87			1987 - 88		
GRADE	GRADE ENROLMENT	F.T.E. FRENCH ENROLMENT	PERCENT OF GRADE	GRADE ENROLMENT	F.T.E. FRENCH ENROLMENT	PERCENT OF GRADE	GRADE ENROLMENT	F.T.E. FRENCH ENROLMENT	PERCENT OF GRADE
1	2141	11.3	.53	2135	9.5	.44	2093	9.2	.44
2	2008	8.1	.40	1996	11.6	.58	2012	12.1	.60
3	2063	20.1	.97	1987	18.3	.92	1971	24.1	1.22
4	1930	112.6	5.83	2040	120.5	5.91	1976	118.3	5.99
5	1979	124.1	6.27	1940	127.1	6.55	2031	146.5	7.21
6	1973	130.2	6.60	1962	176.0	8.97	1910	164.2	8.60
7	2053	163.4	7.96	2025	179.4	8.86	2060	206.3	10.01
8	2088	165.9	7.95	2004	175.4	8.75	1981	174.3	8.80
9	2195	184.2	8.39	2075	175.6	8.46	2034	172.5	8.48
10	2090	143.2	6.85	2109	147.5	6.99	1966	127.5	6.49
11	2133	82.4	3.86	2130	96.2	4.52	2253	82.5	3.66
12	1856	51.4	2.77	1965	66.5	3.38	1982	61.6	3.11
TOTAL	24509	1196.9	4.88	24368	1304.1	5.35	24269	1299.1	5.35

* The number of students taking French as a second language is converted to full-time equivalents by multiplying the number of students by the number of minutes per week and dividing by 1500 (25 hrs./week).

Table 1.8

PUBLIC AND PRIVATE SCHOOLS
STUDENTS WHO LEFT SCHOOL PRIOR TO GRADE 12 GRADUATION
BY AGE, GRADE AND SEX
SEPTEMBER 1, 1987 - AUGUST 31, 1988

GRADES

	1		2		3		4		5		6		7		8		9		10		11		12		Special		Total		
AGE	**M**	**F**	**M**	**F**	**M**	**F**	**M**	**F**	**M**	**F**	**M**	**F**	**M**	**F**	**M**	**F**	**M**	**F**	**M**	**F**	**M**	**F**	**M**	**F**	**M**	**F**	**M**	**F**	**Total**
Under 14	1	-	1	2	1	1	-	-	2	1	4	2	1	-	1	-	-	-	-	-	-	-	-	-	-	-	11	6	17
14	-	-	-	-	-	-	-	-	-	-	-	-	6	2	3	1	2	1	1	-	-	-	-	-	-	-	12	4	16
15	-	-	-	-	-	-	-	-	-	-	-	-	7	2	8	3	10	10	2	6	-	-	-	-	4	-	31	21	52
16	-	-	-	-	-	-	-	-	-	-	-	-	7	1	13	10	24	15	17	22	9	7	-	-	4	2	74	57	131
17	-	-	-	-	-	-	-	-	-	-	-	-	1	-	5	3	16	5	46	31	39	32	1	5	6	1	114	77	191
18	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1	-	3	4	39	12	57	36	23	23	5	1	128	78	206
Over 18	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1	1	9	8	66	52	67	69	4	1	149	131	280
TOTALS	1	-	1	2	1	1	-	-	2	1	4	2	22	5	31	17	56	36	114	79	173	129	91	97	23	5	519	374	893

NOTE: All students reported in this table have discontinued their education in the public and private schools of the province prior to graduation and did not report that they would be continuing their studies elsewhere.

Table 2.1

REGIONAL SCHOOL BOARDS
NUMBER OF FULL-TIME EQUIVALENT INSTRUCTIONAL PERSONNEL
BY CERTIFICATE AND YEARS OF TEACHING EXPERIENCE
SEPTEMBER 1987

		YEARS OF TEACHING EXPERIENCE															
Certificate	Total	Less Than 1 Year	1	2	3	4	5	6	7	8	9	10-14	15-19	20-24	25-29	30-34	35+
C2	8.30	-	-	-	-	-	-	-	-	-	-	.50	.80	3.00	3.00	1.00	-
C3	26.04	-	-	-	-	-	-	-	-	1.75	-	.90	3.50	8.33	5.00	4.56	2.00
C4	231.66	15.70	13.00	6.80	11.50	10.00	4.95	3.55	5.00	3.50	10.33	26.23	38.60	43.00	26.50	11.00	2.00
C5	719.28	22.90	18.80	12.15	19.55	13.50	10.50	15.00	20.20	24.95	18.80	153.20	185.23	112.70	72.80	19.00	-
C5A	199.90	2.00	1.00	3.00	2.00	2.00	1.00	4.00	4.00	2.00	6.00	35.66	73.00	31.00	25.24	6.00	2.00
C6	182.56	3.15	-	2.50	1.00	1.00	-	3.00	1.00	3.80	6.00	34.95	47.46	47.00	17.00	9.70	5.00
Voc. C1	3.85	.25	-	2.00	-	-	-	1.00	-	-	-	.60	-	-	-	-	-
Voc. C2	2.50	-	-	-	-	-	-	-	-	1.00	-	.50	-	1.00	-	-	-
Voc. C3	11.00	-	-	-	1.00	2.00	1.00	-	1.00	-	1.00	2.00	1.00	2.00	-	-	-
Voc. C4	3.00	-	-	-	-	-	-	-	-	-	-	3.00	-	-	-	-	-
Voc. C5	4.00	-	-	-	-	-	-	-	1.00	-	-	1.00	2.00	-	-	-	-
Voc. C6	2.00	-	-	-	-	-	1.00	-	-	-	-	-	1.00	-	-	-	-
TOTALS	1394.09	44.00	32.80	26.45	35.05	28.50	18.45	26.55	32.20	37.00	42.13	258.54	352.59	248.03	149.54	51.26	11.00

Note: Instructional Personnel includes all certified teaching and supervisory staff, both school-based and board-based.

Source: Educational Staff Records, Department of Education

Table 2.2

REGIONAL SCHOOL BOARDS
NUMBER OF FULL-TIME EQUIVALENT INSTRUCTIONAL PERSONNEL
BY CERTIFICATE, SEX AND AVERAGE SALARY
SEPTEMBER 1987

	MALES			FEMALES			TOTAL		
CERTIFICATE	NUMBER	PERCENT	AVERAGE SALARY	NUMBER	PERCENT	AVERAGE SALARY	NUMBER	PERCENT	AVERAGE SALARY
C2	-	-	-	8.30	.6	20,762	8.30	.6	20,762
C3	2.50	.2	24,654	23.54	1.7	24,660	26.04	1.9	24,659
C4	38.50	2.8	26,588	193.16	13.9	28,862	231.66	16.6	28,484
C5	304.95	21.9	34,438	414.33	29.7	33,140	719.28	51.6	33,690
C5A	104.16	7.5	37,926	95.74	6.9	36,339	199.90	14.3	37,166
C6	127.50	9.1	41,595	55.06	3.9	38,413	182.56	13.1	40,636
Voc. C1	1.25	.1	25,934	2.60	.2	27,713	3.85	.3	27,136
Voc. C2	1.00	.1	31,216	1.50	.1	31,216	2.50	.2	31,216
Voc. C3	8.00	.6	34,934	3.00	.2	34,521	11.00	.8	34,821
Voc. C4	2.00	.1	37,033	1.00	.1	37,033	3.00	.2	37,033
Voc. C5	4.00	.3	37,383	-	-	-	4.00	.3	37,383
Voc. C6	2.00	.1	39,126	-	-	-	2.00	.1	39,126
TOTALS	595.86	42.7	36,058	798.23	57.3	32,462	1,394.09	100.0	33,999

Note: Instructional Personnel includes all certified teaching and supervisory staff, both school-based and board-based.

Source: Educational Staff Records, Department of Education

Table 3.1

REGIONAL SCHOOL BOARDS
NUMBER OF FULL-TIME EQUIVALENT EMPLOYEES BY CATEGORY AND AVERAGE SALARY
1987 - 88

	UNIT 1		UNIT 2		UNIT 3		UNIT 4		UNIT 5		TOTAL	
	No.	Average Salary	No.	Average Salary	No.	Average Salary	No.	Average Salary	No.	Average Salary	No.	Average Salary
Administrative Support	15.85	19,130	21.80	19,569	39.80	17,993	22.30	19,077	3.00	21,483	102.75	18,840
Property Maintenance	30.00	19,883	39.60	21,170	63.12	19,202	37.12	21,060	5.00	19,585	174.84	20,170
Transportation	70.00	13,950	58.00	14,116	109.00	14,125	83.00	14,366	9.00	14,209	329.00	14,149
Board Based Supervisory												
Non-Instructional	3.00	37,920	3.00	37,654	3.00	38,939	3.00	37,609	1.00	30,563	13.00	37,456
Instructional	4.00	46,199	4.00	50,529	10.60	45,321	3.00	49,945	2.00	42,735	23.60	46,721
Teachers	194.00	33,081	267.76	34,249	594.03	33,933	286.70	33,538	28.00	33,380	1,370.49	33,780
Teacher Assistants	12.00	11,767	12.40	11,760	30.00	11,760	11.00	11,756	1.00	10,612	66.40	11,743
Totals	328.85	26,558	406.56	28,815	849.55	28,927	446.12	27,811	49.00	27,582	2,080.08	28,260

Table 3.2

REGIONAL SCHOOL BOARDS
TRANSPORTATION STATISTICS 1985-86 TO 1987-88

SCHOOL BOARD OWNED BUSES	1985-86	1986-87	1987-88
1. Number of Operational Buses	315	315	313
2. Seating Capacity of Buses Used	19,068	19,148	19,168
3. Number of Students Transported	19,123	19,382	20,318
4. Kilometers Per Day Regular Route	24,330	24,553	24,153
5. Kilometers Per Year Regular Route	4,393,175	4,412,845	4,386,399
6. Kilometers Per Year - Extra Curricular Use	357,134	342,337	357,616
7. Total Kilometers Per Year (5 + 6)	4,750,309	4,755,182	4,744,015
8. Cost of Salaries and Benefits	$5,005,980	$5,286,985	$5,604,398
9. Cost of Bus Operation*	$1,997,487	$1,729,904	$1,876,062
10. Total Transportation Operational Cost (8 + 9)	$7,003,467	$7,016,889	$7,480,460
11. Average Number of Students Per Bus (3 ÷ 1)	60.71	61.53	64.91
12. Average Number of Yearly Kilometers Per Bus (7 ÷ 1)	15,080	15,096	15,157
13. Operational Cost Per Bus (9 ÷ 1)	$ 6,341	$ 5,492	$ 5,994
14. Operational Cost Per Kilometer (9 ÷ 7)	$ 0.42	$ 0.36	$ 0.40
15. Total Transportation Operational Cost Per Student Transported (10 ÷ 3)	$ 366.23	$ 362.03	$ 368.17

*Bus Operation Costs are for regular route and extra curricular use and does not include an allowance for depreciation.

Table 3.3

REGIONAL SCHOOL BOARDS
INVENTORY OF SCHOOL BUSES
1987 - 88

	NUMBER OF BUSES ON HAND JULY 1, 1987	BUSES SOLD SINCE JULY 1, 1987	OTHER BUSES REMOVED FROM INVENTORY	NEW BUSES ORDERED	NEW BUSES DELIVERED	NUMBER OF BUSES ON HAND JUNE 30, 1988
UNIT 1	76	8	3	8	10	75
UNIT 2	64	0	1	6	1	64
UNIT 3	122	14	0	16	16	124
UNIT 4	88	3	2	6	6	89
UNIT 5	10	1	0	1	1	10
TOTAL	360	26	6	37	34	362

Table 3.4

TOTAL EXPENDITURE FOR REGIONAL SCHOOL BOARDS

(July 1 - June 30)
1985-86 to 1987-88

	1985-86	1986-87	1987-88
ADMINISTRATIVE EXPENSE			
Salaries	$ 3,112,898	$ 3,364,864	$ 3,644,765
Operating	957,262	1,111,812	1,126,527
	$ 4,070,160	$4,476,676	$4,771,292
INSTRUCTIONAL EXPENSE			
Salaries	$50,277,820	$53,762,038	$57,305,653
Operating	1,070,129	1,127,352	1,138,352
	$51,347,949	$54,889,390	$58,444,005
SCHOOL MAINTENANCE and OPERATION EXPENSE			
Salaries	$ 3,922,341	$ 3,996,101	$ 4,391,234
Operating	5,074,899	4,735,386	5,173,853
	$ 8,997,240	$ 8,731,487	$ 9,565,087
TRANSPORTATION EXPENSE			
Salaries	$ 5,005,980	$ 5,286,985	$ 5,622,918
Operating	2,008,712	1,724,846	1,913,834
	$ 7,014,692	$ 7,011,831	$ 7,536,752
CAPITAL			
Capital Equipment and Renovations	$ 954,811	$ 1,443,810	$ 1,221,544
Bus Purchases	1,423,015	1,806,409	866,732
Debt Retirement	5,878,053	5,983,660	6,384,372
	$ 8,255,879	$ 9,233,879	$ 8,472,648
TOTAL	$79,685,920	$84,343,263	$88,789,784

Note: Depreciation of buildings and furniture is not included under School Maintenance and Operation Expense. Depreciation of buses and other vehicles is not included under Transportation Expense.

Table 3.5

SUMMARY OF STUDENT AID BY ACADEMIC YEAR

	CANADA STUDENT LOAN	P.E.I. BURSARY	TOTAL
August 1, 1987 - July 31, 1988			
Number Issued	2516	1613	2516 (ASSISTED)
Amount	$6,282,790	$2,181,125	$8,463,915
August 1, 1986 - July 31, 1987			
Number Issued	2418	1510	2418 (ASSISTED)
Amount	$5,931,358	$1,973,537	$7,904,895
August 1, 1985 - July 31, 1986			
Number Issued	2270	1363	2270 (ASSISTED)
Amount	$5,240,310	$1,699,721	$6,940,031